



# SMITH WALBRIDGE CLINICS

P.O. Box 859 | Mahomet, IL 61853

217-687-2005 | Fax: 866 401-4406 | [swclinics@swclinics.com](mailto:swclinics@swclinics.com) | [www.swclinics.com](http://www.swclinics.com)

## Welcome, from the Owners of SWC!

Dear Participants and Parents,

We wish to warmly welcome you to our camp, Smith Walbridge Clinics.

This year marks the 73<sup>rd</sup> year of the camp's operation, growing from its humble beginnings in 1949 as a small twirling baton camp with its own grounds, to servicing hundreds of students from across the country in all marching band and leadership disciplines. It is the first and longest running camp of its kind in the United States. This year, you will become a part of its legacy.

Smith Walbridge Clinics is an extraordinary place, made special by its staff, instructors, philosophy, and teaching. We are both former participants, then staff members, administrators, and now owners. The camp has been a very special part of our lives for many years. You can trust that you have chosen a safe, professional, fun, and transformative place for you/your child to learn and grow their musical, performance, and leadership skills. The camp experience at SWC is often imitated, but never matched.

We are both personally involved with every aspect of the camp's operation, planning, staffing, and curriculum. Please know that all decisions made at the clinic consider you/your child's safety and well-being as paramount. You are always welcome to contact us with any concerns you may have.

Please take the time to review this carefully detailed and descriptive packet. We are so excited for you or your child to join us for a one-of-a-kind camp experience and life-long memory this July!

With Warm Regards,

Barry L. Houser and Abigail L. Houser  
Owners and Directors  
Smith Walbridge Clinics, INC

*Tradition in Excellence since 1949*

[www.swclinics.com](http://www.swclinics.com)



# SMITH WALBRIDGE CLINICS

## 2022 All-Clinics Information Packet

### Contact Information:

#### **Smith Walbridge Office:**

Smith Walbridge Clinics  
P.O. Box 859  
Mahomet, IL 61853

Office: 217-687-2005

Fax: 866-401-4406

E-mail: [swclinics@swclinics.com](mailto:swclinics@swclinics.com)

#### **24 hour emergency contact line:**

**217-687-2005**

After hours, this line automatically forwards to an administrator cell phone if you need to reach someone at any time during the clinic.

#### **Clinic Site:**

Eastern Illinois University  
Taylor Hall  
2121 4<sup>th</sup> St  
Charleston, IL 61920

Sending mail to participants at EIU is discouraged since it often arrives after the sessions are over and must go through central receiving.

SW is not responsible for mail sent to students.

#### **O'Brien Stadium Ceremonies:**

O'Brien Stadium  
75-87 W. Grant Ave  
Charleston, IL 61920

See "Closing Ceremonies and Check Out Times" in following pages for clinics which have a ceremony, and its location. Map in packet also follows.

### Payments and Refunds:

After submitting your/your child's registration, a receipt will be e-mailed to you at the address you used to set up the account/registration.

Each time additional payments are processed, a new receipt is sent. Check it closely for accuracy. Refunds are made up to the deposit amount for cancellations.

#### **TO MAKE ADDITIONAL PAYMENTS:**

1. **Checks** (preferred): Include participant name and clinic(s) attending. Send to: Smith Walbridge Clinics, P.O. Box 859, Mahomet IL 61853. Payable to: Smith Walbridge Clinics.
2. **School Purchase Order:** Only the school, band director, or booster organization can request a purchase order. The organization can mail or email either a school P.O. form, OR a detailed email with all necessary information. SWC will remit an invoice for payment upon receipt. Purchase orders can be sent to: Smith Walbridge Clinics, P.O. Box 859, Mahomet IL 61853, OR emailed to: [swclinics@swclinics.com](mailto:swclinics@swclinics.com), OR faxed to: 866-401-4406
3. **Credit Cards:** Can be processed by logging back in to your account (see "Manage your online account," in emailed receipt, or locate at <https://campsself.active.com/smithwalbridgeclinicsinc> at any time).

All balances must be paid in full in order for the participant to check-in to the clinic. Final payments may be made AT the clinic check-in, or before by the methods above.

## What to Bring:

### All Participants:

- Casual/sport wear clothing for everyday
- Gym shoes (2 pair), socks
- Alarm clock
- Swimsuit (optional, but recommended)
- Laundry bag
- Light shirt, dark shorts for pictures and performance (except directors)
- Snacks (optional)
- Sun wear: hat, sunglasses, SPF 30+ sunscreen
- Bedding** (sheets, blanket, pillow) for twin XL, OR sleeping bag and sheet
- Cell phone (optional)
- Toiletry items (soap, shampoo, deodorant, toothbrush)
- Towel and washcloth\***
- Extra towel for swimming
- Spending money: t-shirts, souvenirs, clinic store items, vending machines, evening pizza orders
- Health form, signed by parent if under 18 (do not mail)
- Pencils
- Backpack or drawstring bag for day use
- Hand sanitizer
- Bug Spray
- Rain Poncho/umbrella
- Charging cables/items, headphones
- Items for specific camp, listed below

### Drum Major Clinics:

- Baton/mace/whistles/lanyards (all optional, bring what your school uses). All on sale and at Clinic Store as well.
- Your school's show music scores (for score study, if director provided them)
- Items for skit/talent night if you wish to audition and participate.

### Section Leader Clinic:

- Instrument, mouthpiece, case
- Extra Reeds, Oil
- Neckstrap (saxophones)
- Items for skit/talent night if you wish to audition and participate.
- Lyre, flip folder, rubber bands
- Sticks, mallets, drum stand (percussion)

### Drumline & Front Ensemble Clinic:

- Drummers: Instrument, sticks. Front Ensemble: Mallets, mallet bag (keyboards provided).
- Drummers: Drum stand, drum carrier, case
- Optional: ear plugs/protection
- Items for skit/talent night if you wish to audition and participate.

### Color Guard Clinic:

- Rifle or Flag (with silk!) or Air Blade (whichever you plan to use as your primary equipment)
- Saber (optional)- all on sale in the Clinic Store as well
- Items for skit/talent night if you wish to audition and participate.

### Student Conductor Clinic:

- Your concert OR marching instrument and accessories (for playing in lab ensemble- indoors only)
- Baton (if desired-optional)
- Your school's show music scores (for score study, if director provided them)

### Drill Design Clinic (basic and advanced levels:)

- OPTIONAL: Music, scores, previous drill written (for evaluation and assistance)
- OPTIONAL: Your own laptop (instructions will be emailed for a trial period of PYWARE for download and use)  
PYWARE can be purchased from SW Band Products at a discount. Contact: 877-286-9925

## Check-In and Start Times:

<b>Clinic</b>	<b>Start Date</b>	<b>Check-In Window</b>	<b>Location</b>	<b>Classes Begin</b>
Drum Major, Session I Clinic	7/10	9:00am-1:30pm	Taylor Hall	2:00pm
Section Leader Clinic	7/12	9:00am-1:30pm	Taylor Hall	2:00pm
Drumline & Front Ensemble Clinic	7/12	9:00am-1:30pm	Taylor Hall	2:00pm
Color Guard Clinic	7/12	9:00am-1:30pm	Taylor Hall	2:00pm
Drill Design Clinic	7/15	12:00pm-1:30pm	Taylor Hall	2:00pm
Leadership Clinic	7/15	12:00pm-1:30pm	Taylor Hall	2:00pm
Mace/Signal Baton Clinic	7/15	12:00pm-1:30pm	Taylor Hall	2:00pm
Student Conductor Clinic	7/15	12:00pm-1:30pm	Taylor Hall	2:00pm
Drum Major, Session II Clinic	7/17	9:00am-1:30pm	Taylor Hall	2:00pm

Payment in full is due at check-in.  
Late arrivals report to Taylor Hall front desk to check-in.

## Closing Ceremonies and Check-Out Times:

<b>Clinic</b>	<b>End Date</b>	<b>Ceremony Time</b> (check out follows)	<b>Location</b>
Drum Major, Session I Clinic	7/15	9:00am-10:30am	O'Brien Stadium
Section Leader Clinic	7/15	10:30am-12:00pm	O'Brien Stadium
Drumline & Front Ensemble Clinic	7/15	10:30am-12:00pm	O'Brien Stadium
Color Guard Clinic	7/15	10:30am-12:00pm	O'Brien Stadium
Drill Design Clinic	7/17	no ceremony, 12pm finish	-
Leadership Clinic	7/17	no ceremony, 12pm finish	-
Mace/Signal Baton Clinic	7/17	11:00am-12:00pm	behind Taylor Hall
Student Conductor Clinic	7/17	11:00am-12:00pm	behind Taylor Hall
Drum Major, Session II Clinic	7/22	9:00am-10:30am	O'Brien Stadium

In case of rain, ceremonies will be moved to Lantz Field House, directly east of the stadium. See map.

## Meals Included in Fees:

1st meal: Dinner on the first day of clinic - <i>through</i> - Last meal: Breakfast on the last day of clinic
For early arrivals/late departures and those present between sessions, meals can be purchased in the adjoining cafeteria with cash or card. Cost is \$8-10 per meal.
See "Meals and Dietary Needs" in Safety & Security Procedures for more information below.

## Photography:

<p><b>Memory Lane Photography</b> takes pictures of individuals and groups. You can pre-order at a discounted rate with <b>NO shipping fee</b> ahead of time here: <a href="https://photos.cuphotog.com/Preorder548793733">https://photos.cuphotog.com/Preorder548793733</a>. Orders can also be made at the clinic, or after, online (instructions will be emailed).</p> <p>Each group photo is 10"X14" featuring a serious and silly shot. One photo is approximately \$17, or two for \$30. They also take professional candids of individuals and awards during closing ceremonies. Photography questions can be directed to Joe Hedges: <a href="mailto:joe@cuphotog.com">joe@cuphotog.com</a> , 217-351-1565.</p> <p>Currently, no professional DVD is taken of the ceremony.</p>
---

## Public Transportation Guide:

### **Champaign, IL Illinois Public Transportation Terminal**

45 E. University Ave, Champaign, IL (1 hour from clinic)

**Train:** Amtrak. Call 1-800-USA RAIL or visit [www.amtrak.com](http://www.amtrak.com).  
Champaign, IL only  
Services Illinois Public Transportation Terminal.

**Bus:** Greyhound. 1-800-231-2222.  
Services Illinois Public Transportation Terminal.  
Burlington Bus Company. 1-800-992-4618.  
Services Illinois Public Transportation Terminal.

**Plane:** American Airlines services Willard Airport (CMI) in Champaign. Bring extra cash for possible baggage fees. For those traveling by air, it is strongly suggested that you bring some essential items to last for a day on the plane in the event your luggage does not arrive. Investigate cheaper fares through Chicago, IL or Bloomington, IL and combine with Peoria Charter shuttles (see below). If possible, schedule departures after 3:00 pm on the final day.

**Shuttle:** Peoria Charter Shuttle Services: Round/one-way trip shuttle services are available between the Bloomington (IL) and Chicago Midway, O'Hare Airports and the Champaign Public Transportation Terminal. Bookings should be made at least one week in advance of travel. Call (800) 448-0572 for possible discount coupons then go to [www.peoriacharter.com](http://www.peoriacharter.com) to book online. The Smith Walbridge staff will provide transportation from the Champaign Public Transportation Terminal to SW Clinics.

When traveling, please take this phone number. Keep with you and notify us if your arrival times changes:

**Office: 217-687-2005**

### **SW complimentary shuttle assistance**

As a favor, SW will transport participants to and from the Champaign IL Transportation Terminal or airport for those traveling using public transportation (air, train, bus). A SW staff member in a SW shirt and a sign will meet participants at their designated location. **SW Clinics IS NOT a licensed chauffeur service.** Use of our transportation assistance is free, if desired, to help minimize travel expenses costs and is at the risk of the participant. SW Clinics is not responsible for delays or cancellations that may occur while traveling. SW will not be responsible for traveler's expenses resulting from cancellations, hotels, meals, or bag fees. SW WILL ONLY pick up in Champaign.

**Those needing this assistance are required to complete and send the "Public Transportation Form."**

**Mail/fax/e-mail it to us not less than 5 days in advance.**

**The waiver must be signed.**

### **Extra nights**

To accommodate better travel plans, additional nights in the dorms can be requested at **\$25 per night** per participant, not including extra meal costs. **Additional nights are not available for July 22nd or later,** as the dorms will be closed. Arrangements can be made before or after your travel plans are made.



# SMITH WALBRIDGE CLINICS

## Public Transportation Form



Please submit at least 5 days in advance,  
**only if transport is needed.**

Sent to:

SW Clinics, PO Box 859, Mahomet, IL 61853,  
Or fax: 866-401-4406 or email: [swclinics@swclinics.com](mailto:swclinics@swclinics.com)

### Arrival/Departure Information:

Name: \_\_\_\_\_ School: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell phone during travel: \_\_\_\_\_

#### Check all clinics attending:

<input type="checkbox"/> Drumline & Front Ensemble	<input type="checkbox"/> Drill Design	<input type="checkbox"/> Drum Major Session I
<input type="checkbox"/> Color Guard	<input type="checkbox"/> Leadership	<input type="checkbox"/> Mace/Signal Baton
<input type="checkbox"/> Section Leader	<input type="checkbox"/> Student Conductor	<input type="checkbox"/> Drum Major Session II

#### Provide complete arrival information below:

Amtrak Train-Champaign Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Train #: \_\_\_\_\_

Willard Airport-Champaign Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Flight #: \_\_\_\_\_

Greyhound Bus-Champaign Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Bus #: \_\_\_\_\_

Burlington Trailways-Champaign Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Bus #: \_\_\_\_\_

Peoria Charter-Champaign Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm

Do not need for shuttle arrival trip

#### Provide complete departure information below.

Amtrak Train-Champaign Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Train #: \_\_\_\_\_

Willard Airport-Champaign Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Flight #: \_\_\_\_\_

Greyhound Bus-Champaign Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Bus #: \_\_\_\_\_

Burlington Trailways-Champaign Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm, Bus #: \_\_\_\_\_

Peoria Charter-Champaign Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_ am / pm

Do not need for shuttle departure trip

#### Permission and Release (required if participant is under 18 years old):

I, \_\_\_\_\_ (parent/guardian), wish for a marked, sign-bearing representative from Smith

Walbridge Clinics to transport/shuttle my child, \_\_\_\_\_, to/from the Illinois Transportation Terminal or Willard Airport to/from the Smith Walbridge Clinic site at Eastern Illinois University. I understand that this is a favor, and that Smith Walbridge Clinics is **NOT** a licensed chauffer service. I understand that the use of our transportation assistance is free to help minimize travel expenses costs and is at the risk of the participant. I understand that Smith Walbridge Clinics is not responsible for delays or cancellations that may occur while traveling, but will adjust shuttle pick-up time to meet an early or delayed participant. I understand that my child will spend a period of time in the transportation terminal/airport unsupervised, as SW only drops off/picks up. I understand that Smith Walbridge Clinics will not be responsible for traveler's expenses resulting from cancellations, hotels, meals, or bag fees.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# SMITH WALBRIDGE CLINICS

## HEALTH FORM (REQUIRED)



To be completed by a parent/guardian, or by yourself if over 18 years old.  
**BRING TO CLINIC – DO NOT MAIL IN!**

First & Last Name of Participant \_\_\_\_\_ Dates attending \_\_\_\_\_

Date of Birth \_\_\_\_\_ Cell phone # (optional) \_\_\_\_\_

Home address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Emergency Contact #1 \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_

Emergency Contact #2 \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_

Insurance Provider \_\_\_\_\_ Policy/Group # \_\_\_\_\_

Name of person carrying policy \_\_\_\_\_

Employer providing insurance \_\_\_\_\_

Does your insurance cover office calls? Y N Doctor's Name \_\_\_\_\_ Doctor's Phone # \_\_\_\_\_

**HAVE HAD OR SUBJECT TO THE FOLLOWING:**

- |                      |                      |                   |                                   |
|----------------------|----------------------|-------------------|-----------------------------------|
| _____ Headaches      | _____ Polio          | _____ Mumps       | _____ Lung Trouble                |
| _____ Abdominal Pain | _____ Typhoid Fever  | _____ Chicken Pox | _____ Hernia                      |
| _____ Fainting       | _____ Pneumonia      | _____ Asthma      | _____ Ear or Sinus Problems       |
| _____ Tonsillitis    | _____ Heart Problems | _____ Diphtheria  | _____ Other, please explain below |
| _____ Cramps         | _____ Epilepsy       | _____ Diabetes    | _____                             |
| _____ Sleep Walking  | _____ Measles        | _____ COVID-19    | _____                             |

Please list any seasonal allergies or allergies to any medications \_\_\_\_\_

Date of last tetanus shot: \_\_\_\_\_ Vaccinated for COVID-19? \_\_\_\_\_ If yes, date: \_\_\_\_\_

Under any special medical care in the past year? \_\_\_\_\_ If yes, please explain \_\_\_\_\_

Is there any reason why your camper should not participate in the clinics? \_\_\_\_\_

Has participant been **exposed** to any contagious disease(s) within the last 30 days? \_\_\_\_\_ If yes, what? \_\_\_\_\_

Participant currently taking medication? \_\_\_\_\_ If yes, please list (and dosage): \_\_\_\_\_

Any special instructions? \_\_\_\_\_

The undersigned parent/guardian assumes responsibility for the participant while attending the clinic(s) or camp (s) with the understanding that the undersigned, and/or emergency contacts will be notified immediately should anything unforeseen happen to the participant. In the event of an emergency, if Smith Walbridge is unable to or have sufficient time to contact (or locate) the undersigned, then Smith Walbridge may take temporary measures as it deems appropriate for the well-being of the participant, including medical, hospital, or ambulance services. The undersigned, or the medical insurance company of the undersigned, agrees to pay all medical expenses incurred by the participant attending the Smith Walbridge clinic(s) or camps (s).

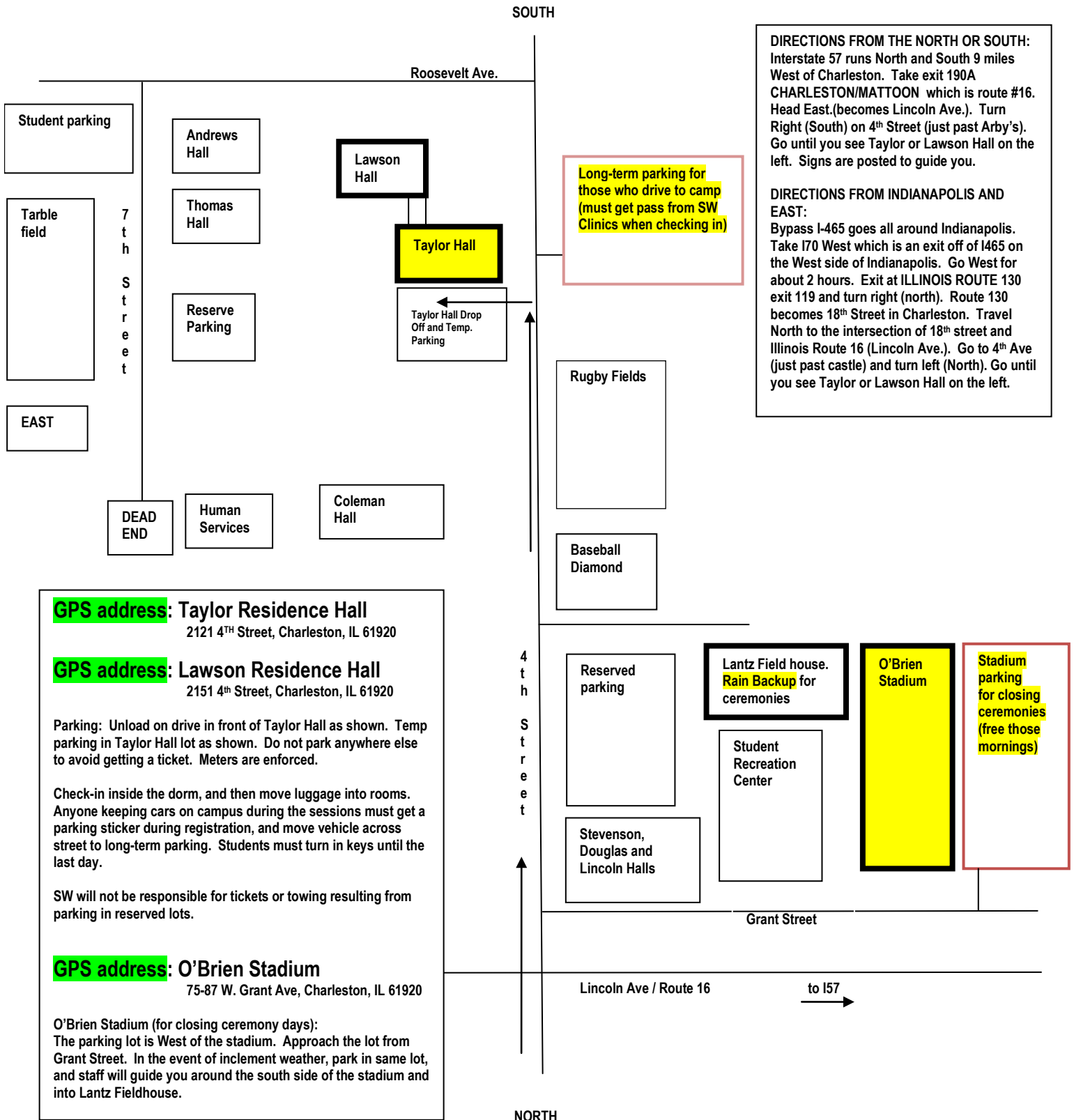
Signed \_\_\_\_\_ Date \_\_\_\_\_





# SMITH WALBRIDGE CLINICS

## DIRECTIONS TO TAYLOR HALL AND O'BRIEN STADIUM







# SMITH WALBRIDGE CLINICS

Smith Walbridge considers the safety and security of participants and staff a TOP priority at all times. Since 1949, the reputation of the Smith Walbridge safety record has been flawless. This document is a resource itemizing the policies and procedures which apply to the operation of all activities.

## Safety

### **Health Form and Medical Needs**

SW requires a health form to be submitted for each clinic participant. This information is kept on file and is available for use by administrative staff if a health situation arises. It contains insurance information, emergency contacts, special health needs, and pertinent medical issues, which would be helpful to a doctor, should it become necessary to seek medical assistance. If an emergency contact is not available and a situation is critical, SW takes the individual to the hospital. The health form and release signed by the parent/guardian during registration (those under 18) gives SW the authority to seek emergency medical treatment, and authorizes a qualified doctor to make emergency medical decisions. Sarah Bush Lincoln Hospital has a 24 hour emergency room, and is approximately 6 miles away. Sarah Bush Lincoln can/will also transport to Carle Foundation Hospital in Champaign, IL for further treatment. ALL MEDICAL COSTS ARE THE RESPONSIBILITY OF THE INSURANCE COMPANY, OR THE RELATED PARENT/GUARDIAN. THIS INCLUDES AMBULANCE COST, SHOULD THE SITUATION BE CRITICAL. The health form, including insurance carrier AND policy number, should be BROUGHT TO CAMP.

### **DO NOT mail in the health form.**

### **First Aid and Staff Training**

The two supervising administrative staff members are required to maintain current American Red Cross Certification for First Aid, CPR, and AED training to handle minor first aid situations. They call the parent, guardian, or emergency contact to assist with making medical decisions. These administrative staff members are available 24 hours per day and carry cell phones. They are all over 21 years of age, one is male and one is female, and are involved in the field of education. Additionally, there is a first aid room in the residence hall in which participants can obtain ice packs, medications, or assistance. SWC owns an AED (Defibrillator) kept on-site with students in case of a life-threatening emergency. Refrigeration of medications is also available. Instructors carry first aid medical packs during outdoor classes for minor situations (insect bites, blisters, scrapes) as well as cell phones to call for further medical assistance from the indoor first aid location.

### **Sun and Heat Exposure**

Most all of the outdoor classes are held in the morning, late afternoon, and/or evening. Afternoon classes occur indoors, or in heavily shaded areas. Participants are encouraged to wear hats, light colored clothing, and sunscreen. Instructors are trained to watch carefully for signs of overexposure to the sun. Students are encouraged to move out of the sun at early sign of sunburn or heat related issues. Water is constantly available to students in large water coolers at every outdoor location, and we encourage them to get water as often as needed. A clinic water bottle is provided to each participant upon arrival.

### **Meals and Dietary Needs**

The food selection is diverse and nutritious with various choices for the main course. Every meal includes fruits, vegetables, salads, and various beverages. Students are encouraged not to skip meals. The food selection is extensive enough to satisfy the needs of vegetarians. Participants with special dietary needs should inform us at least one week in advance of the clinic, if not already identified on their online registration. Dining services will issue the participant a menu and separately prepared meals depending on needs/allergy/restriction.

### **Medication**

Participants taking prescription medication must bring this medication in the bottle/package with the prescription, doctor, and dosing listed. For participants under 18, the parent/guardian may decide if 1) the participant may keep the medication and self-medicate, or 2) the SW first aid staff should keep the medication and distribute to the student. Please bring only enough medication for the duration at the clinic. If refrigeration is required, please make this known to our staff before the clinic. SW will distribute, but not administer necessary medications (i.e. injections, creams, etc.) except by emergency necessity. All medications and needs will be reviewed by our staff, in-person, with the participant and/or parent, upon check-in to the clinic.

### **Parent Contact and Medical Releases**

SW staff will contact the parent/guardian of any minor (and emergency contact if they cannot be reached) for informative purposes regarding any condition/incident/situation which is anything more than needing a Band-Aid. Even if the event has been resolved, or is not worrisome to the minor participant, SW staff will always inform the parent of any health concern regarding him/her. If needed, course of action will always be up to the parent of any minor. If a parent/guardian will be out of the country or leaving their minor child in the legal care of another person during camp, please consider writing a temporary guardianship letter to allow this person to act on your behalf with regard to medical decisions, discharge, etc.

### Evening Activities

Evening activities are optional and vary with the specific camp attending. They include a dance night with a local DJ, swimming at the University or Rotary Park pool, bowling at the University Union, and a talent/skit night (attendance required, participation optional). **Those wishing to participate in the skit/talent night should bring instruments, props, costumes, etc. as needed** for their performance. A piano and microphone will be available. All activities are supervised, students are escorted to locations by staff, and all appropriate lifeguards are mandated by the operating license of the pool.

### Class and Free Time

During breaks, meals, and evening activities, students must remain in the immediate area commons of the residence hall and are supervised by our staff. This includes transportation to various locations on campus, and all evening events. During classes, students are supervised by their instructors and the head clinician. Attendance is taken at all classes (except for specialty classes, which rotate) and all classes are required unless excused by a staff member for health reasons. Water and restrooms are located close to all class areas.

### Interns (counselors)

There are interns assigned to each floor of the residence hall. They are on duty 24 hours per day on their floor in the evening and all night. They supervise students during all free time including breaks, meal times, and evening activities. They perform bed checks in the evening and make sure all participants are awake and have departed for breakfast and classes in the morning. The interns are a very select group carefully chosen by SW administrators. They are all over 18 years old, college students, and undergo training prior to the camp. They are all background-checked. Two interns are assigned to each floor in each tower.

### Guests/Early departures

Participants may not have guests outside Smith Walbridge Clinics on the premises, except for check-in/ check-out. Only those registered for the clinic may be on its grounds. Participants 18 and under are not allowed to leave the campus area unless accompanied by a verified parent/ guardian, or have been approved to leave by the legal parent/ guardian by a signed and approved note (contact SWC to obtain this release). Any early departures from the clinic must be accompanied by a parent/guardian, or parent/guardian approved adult in a signed note, submitted in advance. Early departures must check out and sign out with our administrative staff.

### Non-Participants, Sponsors, and Band Directors

With the SW intern procedures, it is not necessary for groups to be supervised by sponsors or chaperones during the clinic. However, sponsors and chaperones are welcome to attend and /or observe classes. **They must register for camp to be on its premises once the clinic begins.** All adult sponsors/non-participants will be housed on our staff/adult floor, separate from students- one for men and one for women. Sponsors are NOT permitted to visit the floor of their students. They must meet in common lobby areas in the residence hall. **Sponsors, band directors, or any other non-parent/guardian, may NOT take ANY minor child, even if they are “their students” from the supervision of SWC at any time during the clinic, once those students have checked in. ONLY a parent/guardian or appropriately authorized (by SWC release form) adult may leave the residence hall/camp facilities with a minor under 18 years old during the clinic session.**

### Housing Arrangements

Attendees will have a same-gendered roommate from the same school, OR from the same clinic and approximately the same age. Bathrooms are communal, per floor, with privacy doors and curtains. Male and female participants are housed in separate floors within the residence hall. Male participants are not allowed on the female floors and females are not allowed on the male floors. Transgendered participants are housed in the facilities consistent with their expressed gender. Non-binary participants may choose their accommodation. Sponsors and other adult non-participants are housed on a separate floor from the students, as is all staff. Directors and Drill Clinic participants (adults) are housed in a separate building/facility, away from minor student participants.

Each participant is issued two keys- one to the security door for their floor, and one key for their room. Rooms should be kept locked when unoccupied. In addition to floor doors which are always locked, the residence hall's outer doors lock from 11pm-6am. Smith Walbridge is not responsible for lost or stolen items, as we have provided appropriate security for use. Keys are issued at check-in, and are collected at check-out. **Lost keys will incur a \$50 “re-core” fee.**

### Inclement Weather

Smith Walbridge takes inclement weather very seriously. Students in outdoor classes are moved to back-up indoor locations during rain. In the event of lightening within a 6 mile radius of the clinic, students are moved indoors, and must wait 30 minutes to return outdoors after the last strike. SW works closely with athletic supervisors at Eastern Illinois University to assure weather safety. Multiple indoor facilities are secured to allow students to continue in classes.

### Cell Phones

Participants in all clinics may keep their cell phones on them at all times, should they choose, and may use them throughout the day as they see necessary. The residence areas have free wifi. SW is not responsible for cell phone safety, use, or charges. Participants may NOT operate their cell phone in any way in any restroom or shower areas.



# Covid-19 Mitigations and Protocols – 2022

*As the safety and health of all at Smith Walbridge Clinics is paramount, the following precautions have been implemented for the 2022 season. **This list is subject to change as events and policies unfold**, at the State Health Department, EIU, and elsewhere. Most current Covid-19 mitigations and protocols can be found at [www.swclinics.com](http://www.swclinics.com).*

## **Negative Covid-19 Test OR Proof of Vaccination for Entry**

**No proof of vaccination or negative Covid-19 test will be required for entry to the 2022 clinics.** We highly recommend, but will not require, all eligible participants to be vaccinated for Covid-19 and subsequent boosters also received. SWC also highly recommends, but will not require, each participant to take an at-home (or other) Covid-19 antigen or PCR test immediately prior to their arrival at the clinic.

## **Masks**

**Masking at the clinic in all spaces is now optional.** If participants choose to mask, they will supply their own masks. Extra masks will be available for a small charge in the clinic store.

## **Capacity and Social Distancing**

Classrooms are back to normal capacity for 2022.

## **Housing**

Participants will have a roommate. Students of the same sex and of the same school are roomed together, unless requested otherwise. Other students have a roommate from the same clinic, and of the same approximate age. Students may not enter the rooms of others on their floor. They are welcome to meet in common areas within the residence hall and on the surrounding lawn/quad. Bathrooms are communal. Surfaces in bathrooms are cleaned each day using a disinfectant spray. Every other day, bathrooms are completely scrubbed down. Air filtration systems exist on every floor, each with recommended filters. All rooms are opened, cleaned, and sanitized before participant entry. In almost every instance, the room has been vacant a minimum of 48 hours before occupied by an incoming participant.

## **Bedding**

Participants will bring in, and then pack out their own bedding. Please bring appropriate storage (bags) to cover and depart with all sheets/blankets/pillows/sleeping bags. This minimizes our staff contact with participant used bedding, and eliminates dirty bedding mass collection at the conclusion of the clinic. All beds are twin XL size mattresses.

## **Temperature Checks**

An initial intake temperature check will be performed (see “Check-In” below), but no routine temperature checks will be performed during the length of the clinic. Digital forehead thermometers are used in our First Aid area if students are not feeling well.

## **Lobby**

Hand sanitizing stations and wipes are available in the lobby near all doors and in the lower level. Participants are encouraged to move their activity during free periods outside to the lawn area.

## **Check-In**

Clinic check-in will be outdoors, weather permitting. Parents may accompany their child at the check-in. A health prescreening form will be completed, as well as a temperature check. Parents will not be allowed into the residence hall or onto any student floor. Hugs and goodbyes, or time spent chatting before the clinic is welcome outdoors in the lawn area. We ask that you please not ask to be an exception to this rule. Any assistance needed will be provided by the participant’s floor intern.

## **Dining**

Clinics eat in shifts to avoid lines and crowds. Meals are dine-in, in the attached cafeteria. Students are not to share food or drink, and dispose of their dishes on a belt that delivers to the cafeteria wash room. Cafeteria staff routinely wipe tables down as students clear them.

## **Class locations**

Classes will take place outdoors, as much as possible. This is typical of our clinics. SW staff has carefully accounted for years now for elements like sun, heat, rain, wind, and other outdoor conditions and the necessary modifications for student wellness, growth, learning, and enjoyment. Some typical “indoor classes” will be moved outside, while other indoor classes will remain, following capacity guidelines in place. Should adverse weather arise, large indoor facilities (gymnasiums, fieldhouse, lecture halls) are secured for use.

## **Activities**

Structured evening activities will take place outdoors, and indoors.



## **Other Camps/Conferences**

Other camps and conferences do run concurrently with Smith Walbridge Clinics. They do NOT use the same residence hall facilities, but they DO utilize the same cafeteria services. Dining times with these groups are staggered.

## **Digital notifications/materials**

Participants are encouraged to opt into receiving printed materials digitally (schedules, handouts, etc). Also, participants are asked to subscribe to our Remind service for announcements regarding time or location changes, to avoid mass groups gathering to hear or waiting to move. This Remind service works on any cellular or wifi enabled device. It is only open to one-way communication from the clinic director to all. Join details are announced at the opening session.

## **First Aid**

Participants with injury-related needs who visit the first aid station are separated by wall-type dividers. The staff in first aid wear additional PPE when necessary for close contact, depending on the injury. Participants are asked to participate in their own first aid care as much as possible to avoid close contact (i.e. apply own band-aid, etc.).

## **Sickness**

Participants feeling ill will be monitored by our staff, but will be asked to quarantine in their room. Temperature and symptoms will be monitored. For any illness that is not fleeting (temporary headache, allergy, etc.), the participant will remain quarantined, and the parent will be called to pick up the participant (or dismiss in writing if they drove themselves). SW will share any and all symptoms and recorded information with the parent, as requested. Any roommate of a participant who becomes ill will be issued a new room.

## **Procedural Modification**

SW may modify COVID-19 related procedures at its clinics. SW works closely with EIU, the Coles County Health Department, and the Illinois Department of Public Health to ensure best practices are being implemented and followed for the safety of all participants, staff, and the larger surrounding communities. Attendance at SW Clinics means that you accept the current and updated COVID-19 related restrictions and procedures. SW reserves the right to dismiss any participant who cannot abide by these guidelines and subsequent modifications, or refuses to do so.

## **Participant Recommendations from SWC**

For the safest and best experience possible for you and others at camp, SWC makes the following recommendations, prior to your arrival:

1. Be as reserved as possible in your social engagements for two weeks prior to your arrival at SWC. You will reduce your probability of contracting or spreading any communicable disease if you have as few contacts as possible.
2. Prior to camp, be particularly vigilant to wear a mask, stay socially distant from others, limit time spent in an area, and be outdoors with others (as opposed to indoors) when possible.
3. Take (or schedule) a Covid-19 test prior to your arrival at camp.
4. SWC recommends strictly quarantining in the time between taking your COVID-19 test, and arriving at camp.
5. If you are eligible for the COVID-19 vaccine, and subsequent booster, get it.
6. Bring **clean, washed** bedding, clothing, shoes, and masks to the clinic.
7. Check for fever and run a "COVID-19 screening" check before leaving home for the clinic.